

Vacancy Announcement: Application Period - Open until filled

Waimea Middle School

67-1229 Mamalahoa Highway
Kamuela, Hawai'i 96743

Tel (808) 887-6090 Ext. 221
Fax (808) 887-6087

This is to announce the following anticipated vacancy for SY 2021-22 school year:

Social Studies Teacher – 1.0 FTE

(10-Month Position – Subject to Grant Funding)

Position is at Waimea Middle School on Hawai'i Island. The school is a public conversion charter school, and the position is included in the Hawaii State Teachers Association (HSTA) Bargaining Unit 05.

Position Description:

This Social Studies teacher will work with Waimea Middle School students to develop the skills needed to be successful in middle school, in high school and beyond. The teacher also works with his/her grade level team and support staff to develop, integrate and effectively deliver lessons and programs/events/activities that nurture both core curriculum academic progress and the "whole child."

Under direct supervision of the middle school Principal, the teacher will work closely with other Social Studies department teachers to implement Social Studies lessons that are appropriate to the student and to the particular grade level and will work closely with his/her colleagues to problem-solve and to create a successful learning environment and culture.

How to Apply:

Please send application to Waimea Middle School – Attention: Michelle Akiona:

- Mail: 67-1229 Mamalahoa Highway, Kamuela, HI 96743
- Phone: (808) 887-6090 Ext. 221
- Email: Michelle_Akiona@wmpccs.org
- Fax: (808) 887-6087

Applications must include:

1. Résumé including qualifications, relevant experience and licensure
2. Letter of interest for the specific position
3. Employment application (available on school website)

"Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond."

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER

www.WaimeaMiddleSchool.org

Waimea Middle Public Conversion Charter School

Position Description For:

Social Studies Teacher 1.0 FTE

10-Month Position – Subject To Grant Funding for SY 2021-22SY – 1-Year Only

GENERAL DESCRIPTION:

Assumes professional responsibility for providing learning experience in Social Studies as well as supervision of students in a supportive and positive climate that develops in each student the skills, attitudes, and knowledge to meet and exceed the Common Core State Standards.

Responsibilities include the design, selection, and effective delivery of curriculum and materials for maximizing student learning. Achieving academic excellence requires that the Social Studies Teacher work collaboratively with other members of the SS department, school administrators, faculty and staff, and with parents.

Supervision:

Works under the general supervision of the school principal and consistent with the Mission, Vision, Beliefs and IKAIR core values of the school. Responsible for being knowledgeable of and adhering to principal, school, and local school board policies and directions. Exercises substantial judgment and independence of action in carrying out responsibilities consistent with such guidance.

Qualifications:

- Hold or be eligible for a Hawaii State Teaching License with the appropriate subject-area authorization in Social Studies
- Demonstrate content knowledge for the subjects and levels being taught.
- Demonstrate knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning
- Have excellent integrity and demonstrate good moral character and initiative
- Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
- Commitment to professional growth and reflection including collaboration and teaming
- Demonstrate the ability to use electronic equipment for word processing, data management, information retrieval, visual and audio presentations, and telecommunications
- Demonstrate the ability to effectively communicate with parents, students, and staff verbally and in writing
- Knowledge of and ability to use a variety of skills and strategies to meet the diverse needs of students
- Knowledge of and skill in culturally responsive teaching and learning

ESSENTIAL DUTIES:

- Plan and implement instruction to ensure that all students meet and exceed the Common Core State Standards in Social Studies

Position Description For: Social Studies Teacher 1.0 FTE, Continued

- Plan for student success based on assessed needs of individual students and the use of data to determine each student's current knowledge and skill level and to measure progress
- Regularly conduct planning for lessons using commonly accepted professional practice (content, goals, assessment, re-teaching, etc.)
- Maintain and provide reasonable and meaningful student grading and evaluation and communicate such information to students and parents
- Demonstrate empathy, rapport, objectivity, and listening skills.
- Work collaboratively with other teachers and support staff in addressing the needs of students
- Engage the learners in differentiated learning experiences for the range of skill levels and developmental needs found in the classroom, managing, when appropriate, multiple instructional activities simultaneously
- Monitor the pacing of instruction and budget class time efficiently by providing clear directions, outlining expectations, and effectively bringing to closure instructional experiences
- Use effective presentation skills when employing direct instruction, including appropriate vocabulary and examples, clear and legible visuals, and articulate and audible speech
- Provide a nurturing, supportive, and positive classroom climate that encourages student responsibility, using positive motivation, clear classroom routines, challenging instructional strategies, and effective classroom management techniques
- Discipline students in a fair and consistent manner, using school approved procedures. Seek assistance of the parents and the Principal or designated supervisor when needed
- Communicate regularly with parents, seeking their support and advice, so as to create a cooperative relationship to support the child in the school
- Assess and interpret the social needs, emotional needs and learning styles of students, using a variety of assessment techniques and data; plan and adjust the teaching methods accordingly, requesting advice and assistance from specialists when appropriate
- Assist with the monitoring and following of Individualized Education Plans and/or 504 Accommodation Plans for selected students assigned to the class
- Employ a variety of methods for students to demonstrate learning and accomplishments; evaluate and grade homework, assignments, and tests in a timely fashion, providing feedback to the student on performance
- Maintain records and provide evidence of growth and progress to parents and to students
- Assist with responsibility for all students within the school, beyond those specifically assigned, supervising in a fair and constructive manner to ensure the safety and well-being of all students
- Attend student events to demonstrate genuine interest in the life of the students
- Complete in a timely fashion all records and reports as required by law and regulation or requested by the Principal or designated supervisor
- Maintain accurate attendance records; account for all funds collected from students
- Work cooperatively with adults assigned to the classroom (e.g., paraprofessionals, student teachers, parents and volunteers), establishing clear expectations for roles and responsibilities

Position Description For: Social Studies Teacher 1.0 FTE, Continued

- Maintain positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of resource agencies within the community
- Attend required staff meetings and serve, as appropriate, on staff committees; participate in curriculum and program development, and in the selection of materials and equipment to support instruction
- Notify immediately appropriate personnel of evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids
- Continue to grow professionally through collaboration with colleagues and professional growth experiences
- Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines
- Perform any duties that are within the scope of employment and certifications, as assigned by the Principal and assigned supervisor, and not otherwise prohibited by law or regulation

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