



Local Advisory Panel Virtual Mtg MINUTES – Tues., July 27, 2021 4:30 – 5:30PM

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> ● Call Meeting To Order – 4:33 p.m. ● Welcome, Quorum, Check-In ● Review/Approve May 18, 2021 WMS LAP Meeting Minutes 	PKanekuni & JEnglish	Quorum confirmed – See P. 3. 5/18/21 Minutes approved as submitted.
4:40pm	Ho'okako'o Update <ul style="list-style-type: none"> ● Waimea Community Representative Nominations to HC Board ● Confirmation of WMS LAP Community Reps – Phyllis Kanekuni as Interim Chair; and Andrew Odell, Tammy Muranaka & Midge Jambor as LAP Reps – approved by HC GB (Pete Hendricks' term continues) ● HC Executive Committee Principal Evaluation 	DGibson	See P. 3.
4:50pm	Budget Update – <ul style="list-style-type: none"> ○ Per Pupil Status ○ Kamehameha Schools: \$163,919 plus other opportunities ○ OHA Grant Approved: \$60,000 to fund SEL student supports w/ Trauma-Informed Art Teacher/Counselor ○ Honda Grant Declined ○ Cummings Foundation Grant Approved: \$15,000 - “Unrestricted” funding to offset Per Pupil ○ \$15,000 Gift to WMS from Dr. Gremminger’s Scholarship Fund for ELA Academic Support ○ Student Recruitment: WMS hosting Community Meal @ St. James – Thurs., July 29 – 4:50-6 p.m. – In partnership with Jane Sherwood & Neilan Foundation - <i>Kokua welcome!</i> ○ 21-22SY Virtual Silent Auction: Tentatively Oct. 17-30 LAP members/friends invited to join committee primarily to solicit auction donations	JEnglish, PRice, PCook	See P. 4.

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Attachments:

- 1) Principal Presentation – July 2021
- 2) 2021-22 Preliminary Title I Budget for 21-22SY
- 3) NWEA Student Growth Progress



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Attendance: 7/27/21

Community Reps:	Phyllis Kanekuni, Pete Hendricks, Phyllis Kanekuni, Andrew Odell, Midge Jambor
Family Reps:	Jennifer Brown, Jennifer Hirayama
Certificated Reps:	Buff Winderbaum, Tisha Gusman, Jessica Morgenstein
Classified Rep:	Deandraleen Kalahiki
HC Board:	Pua Akaka, Susan Maddox (HC Board nominee)
HC Staff:	David Gibson
WMS Admin:	Janice English
WMS Staff:	Patti Cook
Guests:	Pat Rice (Title I & Grant Coordinator), PJ Foehr – Hawai'i Public Charter School Commission - Interim Deputy Director/Executive Team & Achievement Team Chair

WELCOME & INTRODUCTIONS: Phyllis Kanekuni welcomed everyone; thanked newly elected Ho'okako'o Corp. Board Chair Pua Akaka for joining meeting. Confirmed quorum and approved draft 5/18/21 minutes. Janice English thanked PJ Foehr w/ the Hawai'i Public Charter School Commissions staff for joining meeting.

HO'OKO'O CORP. UPDATE: Pua Akaka thanked everyone for participating in LAP and supporting the school; also thanked school faculty-staff-LAP for good work throughout the pandemic and reiterated her support for the school and HC.

David Gibson acknowledged that Susan Maddox – WMS' nominee to the HC Board – had been interviewed virtually by the HC Board Exec. Cmte and they are looking forward to her service on the board; her appointment will be confirmed at the 8/24/21 HC Board meeting. Confirmed that Dr. Paul Nakayama's service as an HC Board member officially concluded June 30, as did Blake Parsons' service as he has moved to the mainland. Also thanked Phyllis Kanekuni for agreeing to serve as Interim LAP Chair, and Andrew Odell, Tammy Muranaka and Midge Jambor for agreeing to serve as WMS LAP Community Reps – their nominations have been confirmed.

He also confirmed that Janice English's Principal Evaluation by the Board had been completed and her contract renewed.

Janice English explained that Colin Miura's nomination to the HC board was deferred; said she had failed to understand parameters for board membership and HC prefers that board members not have children in the school; also cannot have teachers or staff serve on the board. Said she had apologized to Colin personally and reiterated that WMS was very appreciative of his long-time service to WMS and LAP and hope he will continue to be involved in LAP as the parent of an incoming 6th grader. David added that LAP really is "the voice" of teachers, staff and families – both for the Principal and the HC Board and encouraged anyone with concerns, questions, suggestions to talk with the Principal, or a board member or him direct. He also said that pre-pandemic, there was discussion of HC holding a retreat for all three of its school LAPs. Will revisit that when we return to more normal times.



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David said that all three schools and their Principals “have done an outstanding job thru the pandemic – and have emerged as real leaders in the Hawai’i charter school community.” He added that, while very challenging, all three schools had managed to do well – that it had required many hard decisions but there had been no illnesses on campuses – even at Kamaile with about 1,500 children in a community that had some of the highest positivity rates in the state.

BUDGET UPDATE: Janice shared PPT (see attached) with the most current Per Pupil allocation; she mentioned that 5% had been withheld and PJ Foehr clarified that the withholding was done by State Budget & Finance, not the Commission.

Janice shared that approx. \$114,000 was cut in funding by Kamehameha Schools from their annual Per Pupil allocation for the school, but that they have said new opportunities will be available to apply for grants. Reviewed how KS funds will be expended for 21-22SY – a bulk of the approx. \$163,900 will be used to offset personnel expenses.

Reviewed OHA Malama I Na ‘Opio grant, which was approved for \$60,000. Funds wont be received until Oct. 1. Funding will be for a Trauma-Informed Art Teacher/Counselor; WMS will use school level Per Pupil funds to cover this cost for August-September. Very grateful for this funding. Because the school has been unable to recruit a teacher for this position, we have hired Kalae Kawamura as a long term sub.

Briefly reviewed that Dr. Roger Gremminger’s Scholarship Funds held in trust by HC are being released to WMS as he has changed his focus and provided 3 scholarships this past May to Exiting 8th graders who are attending Honoka’a High. Each of the 3 students will receive their \$1,000 scholarship upon high school graduation. The \$15,000 HC had received for this program was gifted to WMS by Dr. Gremminger to underwrite the cost of a 2nd adult in all ELA classrooms for the coming year because, Janice explained, after school closure and extended distance learning for most, our “students will need this additional support.” She again thanked Dr. Gremminger for his support.

PCook briefly reviewed plans to shift school’s annual in-person silent auction to a virtual auction in mid-October in hopes of increasing the amount raised by broadening the potential audience of donors. LAP members and faculty-staff asked to assist with securing auction items. Please let Patti know if you either have an item to donate or know of an individual, business or organization that should be asked. The auction theme will be: Family & Friends Legacy Auction – as we try to involve more alumni in the school and ask them to help with fundraising.

PRINCIPAL REPORT: Janice English reviewed re-opening plans – beginning Tues., 8/3/21, including on-campus protocols and expectations – i.e., all must wear masks, distance, handwashing, sanitizer stations, parents do wellness checks at home daily, extensive cleaning, and reviewed uni-directional movement on campus, air purifiers, feeding plan, etc. to maximize safety for all.

AOdell asked what percent of faculty-staff are vaccinated; Janice estimated about 80% and number is increasing. She estimated that 50% of the students eligible for vaccinations have had them.



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See PPT for more details including opening plans for first days back. Tisha Gusman described 8th grade's plan for their now annual pilgrimage to Mauna Kea State Park on Fri., 8/6/21 to connect curriculum to cultural learning and their "Ka Piko O Mauna Kea" year-long theme that will be tied to May Day, too.

TITLE I & ACCREDITATION UPDATES: Pat Rice reviewed Title I budget update (see attached). This budget was prepared in collaboration w/ teacher teams and PLCs. If any specific questions, please reach out to Pat. Also reviewed NWEA student growth summaries, which are based on NWEA national norms. Expressed some reservations about the validity of the data as students took assessments at home – hard to know how focused they were, if there was help, etc. Also, 6th graders were really at a disadvantage since this was all new to them. When students take assessments this coming year, "it will be a truer picture."

Janice and Pat reviewed WMS' Professional Learning Communities (PLC) purpose and plan – focused on Literacy (combining ELA and Social Studies), Numeracy (Math and Science) and Student Care. Reviewed what occurred last SY and plans going forward and how this aligns with Charter Contract, Accreditation and Title I. Said they had filmed a mini-video to kick off PLC work this school year but that video was embargoed until it was shared with the teacher teams the next day; then will be emailed to LAP members. It's pretty funny but conveys very clear metaphors explaining the intention of the work to support continuous improvement for all students.

NEWS BUSINESS: School will be reaching out to families to recruit one more parent rep; Also will be asking Certificated teachers and Classified staff to designate reps – or to confirm rotation to ensure LAP presence/representation throughout the SY.

Community Input: AOdell shared plans hosted by Waimea Family Food Truck Friday, Keck/CFHT/Mauna Kea Observatories and Queen's North Hawai'i Community Hospital for a Fri., Aug. 6, 2021 – to be themed: COVID PAU FRIDAY – blending fun food, entertainment with an opportunity to get vaccinated and enjoy nice incentive rewards (see flyer). All invited.

WMS to participate in Waimea Cmty Assn Virtual Town Meeting 8/5/21 – 5:30-7 p.m. with focus on return to school. All invited to join meeting.

LAP Meeting adjourned at 5:25 p.m. Phyllis Kanekuni thanked everyone for participating.

www.WaimeaMiddleSchool.org



Principal's Report LAP - July 2021



J. English



Per Pupil

The state Per Pupil allocation as
of July 2021 is:
\$7397 with 5% withheld

2020-21 - Ending the
year 234 students

2021-22 - We project
230 students



Meeting Agenda

- School Re-Opening
- Personnel Update 21-22SY
- Assessments – SBA results embargoed until Fall 2021
- Summer Programming:
 - o Credit Recovery
 - o Utah State – Tech Camp
 - Gear Up! 8th Gr (7/19); 7th Gr (7/20); 6th Gr (7/21); By Appointment (7/22-23)
- First Day of 21-22SY for students (Tues., 8/3) – Free Dress Day for Student Pictures
- Open House & Title I Annual Meeting: Wed., Aug. 25 (time/format TBD)

Meeting Agenda

Personnel Update 21-22SY

New Staff:

- Buff Winderbaum - 8th Grade SS
- Amanda Gagliano - 7th Grade SS

Meeting Agenda

Summer Programming:

- Credit Recovery (17 students - rising 6th, and 6th-8th graders doing online courses with teacher support (KS funded))
- Utah State – Tech Camp - App production

Meeting Agenda

Summary of Recent Changes, updates as of July 26, 2021 - DOH

- Additions
 - Promoting COVID-19 vaccination as a core essential strategy.
 - Physical distancing in school settings as an additional mitigation strategy.
 - Screening testing as an additional mitigation strategy.
 - No requirement for a negative COVID-19 test or a clinician's note to return to school after isolation and quarantine.
- Updates
 - Updated mask guidance for indoor and outdoor settings.
 - Sports and extracurricular activities, risk-based approach.
 - Definition for student close contact in a K-12 indoor classroom setting.
- Deletions
 - Physical barriers.
 - Limits on number of students to a seat on school buses.
 - Reopening thresholds and learning models.

Meeting Agenda

- Schools must adopt and implement actions to slow the spread of COVID-19 in schools and the community.
 - **Multiple** mitigation strategies (e.g., promoting vaccination, directing students and staff to stay home when sick, correct and consistent masking, hand hygiene, cohorting, improving ventilation, physical distancing, screening testing, and cleaning and disinfection) should be implemented.
- Students, families, teachers, school staff, and all community members must take actions to protect themselves and others.

As the COVID-19 pandemic continues and community spread persists, even when a school carefully prepares, plans, and coordinates, students and staff will test positive for SARS-CoV-2 and be diagnosed with COVID-19 infection. To prepare, schools should plan to reduce the impact of COVID-19 on in-person education by:

- Lowering the risk of exposure and spread of COVID-19 by implementing multiple, layered mitigation strategies and
- Preparing for when students and staff get sick

WMPCCS NWEA STUDENT GROWTH SUMMARIES

SY 2020-21

TOTAL SCHOOL MATH

GRADE	NUMBER OF STUDENTS IN GROWTH COUNT	NUMBER OF STUDENTS WHO MET GROWTH PROJECTION	PERCENTAGE OF STUDENTS WHO MET GROWTH PROJECTION
6	72	33	46%
7	72	40	56%
8	64	38	59%

TOTAL SCHOOL READING

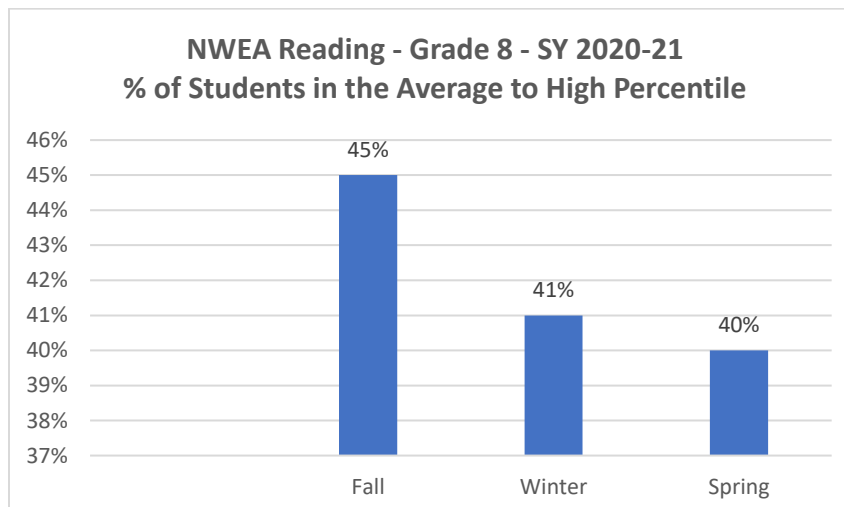
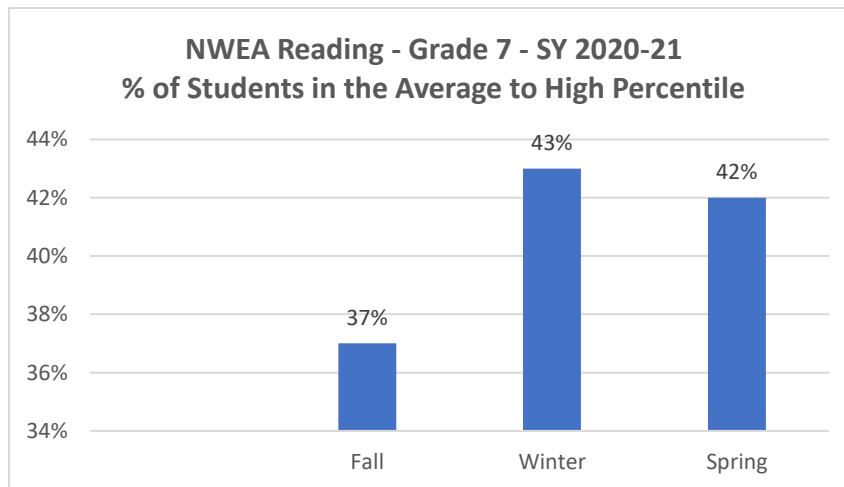
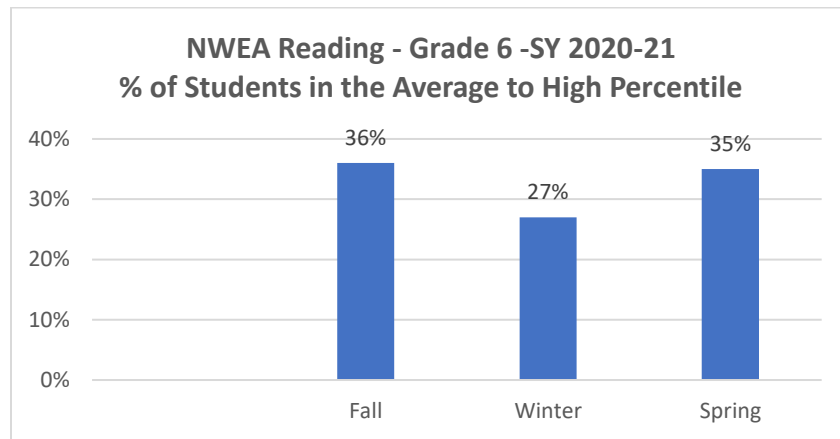
GRADE	NUMBER OF STUDENTS IN GROWTH COUNT	NUMBER OF STUDENTS WHO MET GROWTH PROJECTION	PERCENTAGE OF STUDENTS WHO MET GROWTH PROJECTION
6	69	29	42%
7	69	40	58%
8	64	31	48%

TOTAL SCHOOL SCIENCE

GRADE	NUMBER OF STUDENTS IN GROWTH COUNT	NUMBER OF STUDENTS WHO MET GROWTH PROJECTION	PERCENTAGE OF STUDENTS WHO MET GROWTH PROJECTION
6	70	27	39%
7	69	32	46%
8	64	33	52%

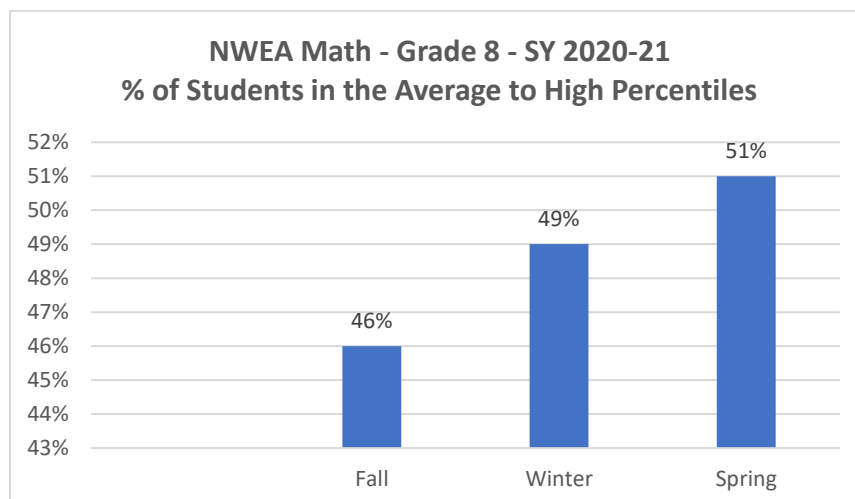
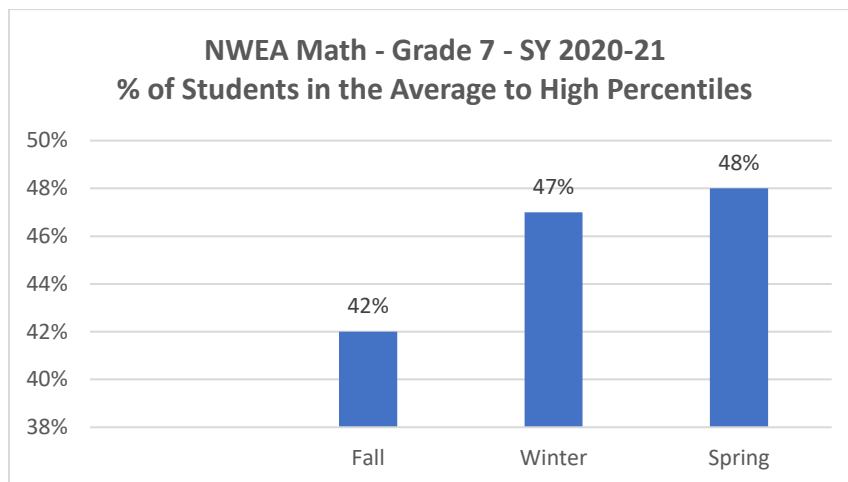
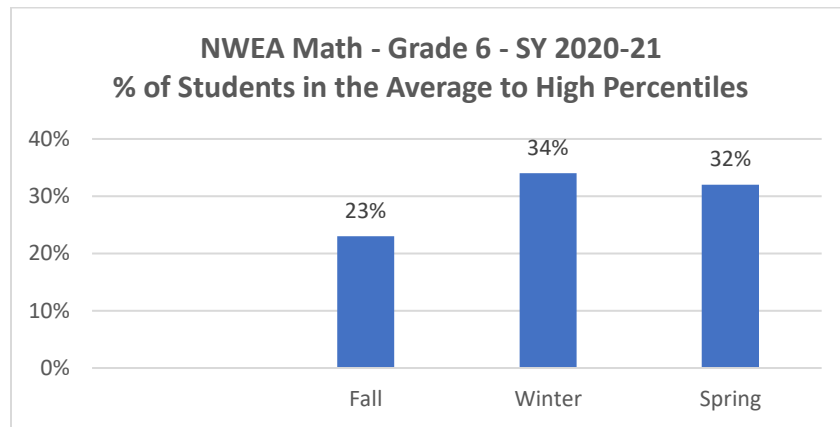
WMPCCS NWEA READING – SY 2020-21

PERCENT OF STUDENTS SCORING IN THE AVERAGE TO HIGH PERCENTILES (41->80)



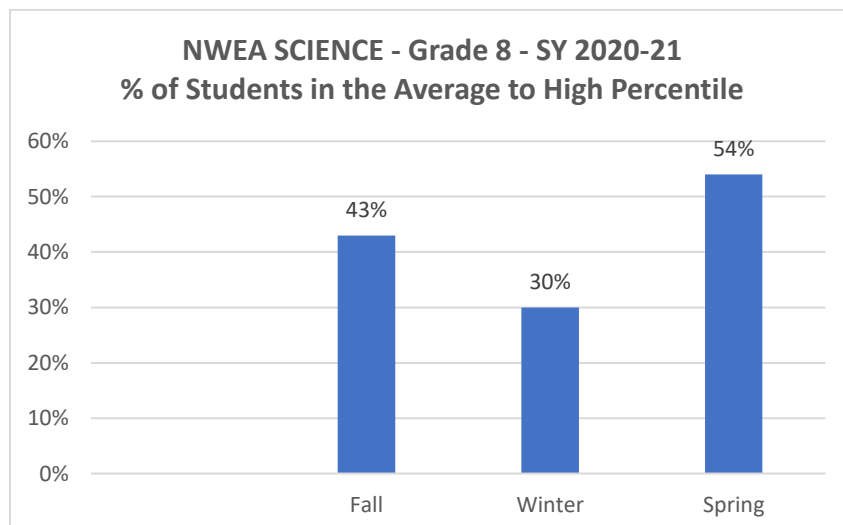
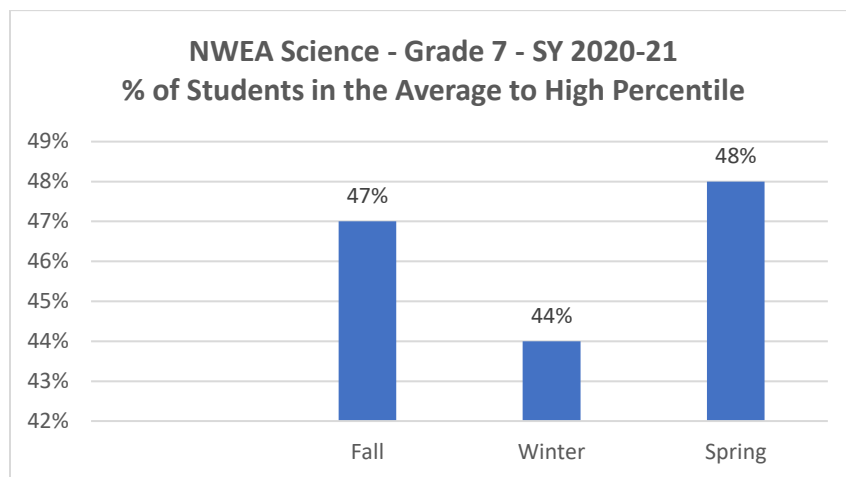
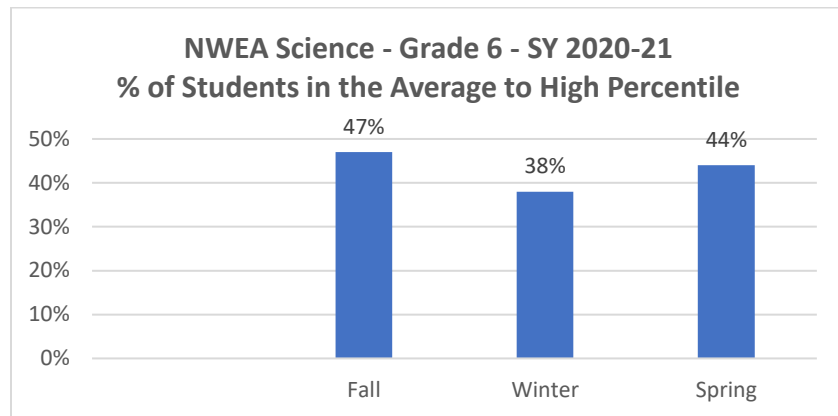
WMPCCS NWEA MATH – SY 2020-21

PERCENT OF STUDENTS SCORING IN THE AVERAGE TO HIGH PERCENTILES (41->80)



WMPCCS NWEA SCIENCE– SY 2020-21

PERCENT OF STUDENTS SCORING IN THE AVERAGE TO HIGH PERCENTILES (41->80)



WMPCCS TITLE I PRELIMINARY BUDGET - \$132,081

(Excludes Carry-Over and Final allocation from the State)

- **PERSONNEL - \$56,305**
 - Before/After School Tutors
 - 2 Paraprofessional Educators
 - Substitutes and Stipends
 - School Improvement Specialist

- **SUPPIES - \$68,369**

- **FAMILY ENGAGEMENT - \$2,701**