



<b>Meeting Title:</b>	<b>WMS Local Advisory Panel (LAP) - FINAL</b>
<b>Date &amp; Time:</b>	<b>4-6 pm, Mon., Oct. 28, 2013</b>
<b>Members Present:</b>	<p><b>Community Reps:</b> Robert Lindsey, Colin Miura,  <b>Family Reps:</b> Daniel Gomez, Lori Bergin  <b>Student Reps:</b> 0  <b>Certificated Reps:</b> Nau'i Murphy, Erica Owens  <b>Classified Reps:</b> Bernie Marsh, Lori Ching  <b>WMS Admin:</b> Matt Horne, Amy Kendziorski, Patti Cook  <b>Ho'okako'o Corp:</b> Dr. Megan McCorriston, Dr. Guy Kaulukukui</p>
	<p><b><u>Guests:</u></b></p> <p><b>Families:</b>  <b>Students:</b> Hallan Benedict (7<sup>th</sup> grader)  <b>Faculty/Staff:</b> Sarah Teehee  <b>Community:</b> Scott Tamura (WES Principal), Sam Murray, Keawe Vredenburg, Betsy Cole  <b>Ho'okako'o Corp:</b> David Gibson</p> <p><b><u>Excused:</u></b></p> <p><b>Community Reps:</b> Dr. Kamana Beamer, Hulali Covington  <b>Certificated Reps:</b> Election in progress for 7<sup>th</sup> grade teacher rep  <b>Ho'okako'o Corp. Reps:</b> Robert Witt  <b>Student Advisor:</b> Jade Bowman</p> <p><b><u>Absent:</u></b></p> <p><b>Family Reps:</b> Tim Beneski  <b>Student Reps:</b> All absent  <b>Student Alternates:</b> All absent</p>

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**Topic:**

**Discussion:**

**Action:**

<p><b>1. Welcome &amp; Introductions – Bob Lindsey, Acting Chair</b></p> <p><b>a. Introduction of Guests</b></p> <p><b>b. Confirm Quorum</b></p> <p><b>c. Review &amp; Approve Minutes from Sept. 30, 2013</b></p> <p><b>d. Preview Agenda</b></p> <p><b>2. Report about I-KAIR Service Day – Nau’i Murphy</b></p>	<p>Bob Lindsey welcomed all and a pule was offered.</p> <p>Nau’i presented a powerpoint recapping the recent I KAIR Service Day (10/4/13) – described the types of projects students participated in (Waimea Nature Park (trail rebuilding and stream cleaning), Anuenue Playground (painting), Pu’u Pili (ginger eradication), Thelma Parker Gym (cleaning), Amy Greenwell Ethnobotanical Garden, Manalulu Quail Farm (cleaning, harvesting eggs, learning animal care), Aquaponics project in Pa’auhau (cleaning and replanting beds), Kalaemano at Ka’upulehu (cleaning petroglyphs), Big Island Giving Tree (decorations for this Christmas “store” to support community), Hapuna beach (trash pickup).</p> <p>Explained the type of learning involved in each project, then how they held a debriefing for all students to reflect on what they had learned, how it relates to I KAIR core values and SWLRS, what serving others means. All faculty-staff agreed it was a very successful day of learning, community service and fun.</p> <p>Student Hallan Benedict described his experience at the quail farm – holding a quail, harvesting eggs, gathering bamboo leaves to create bedding – filled a trailer with them, “respected the quail by not chasing them.”</p> <p>Nau’i explained that students’ written reflections will be incorporated into their student portfolios (both electronic and paper) and all agreed they want to do this again.</p>	<p>Confirmed Quorum.</p> <p>Approved 9/30/13 Draft minutes as submitted.</p> <p>No revisions to the agenda.</p> <p>No comments/input received.</p>
<p><b>3. Articulation with Waimea Elementary and Honoka’a High Schools – Matt Horne</b></p> <p><b>a. Waimea Elementary School– Scott Tamura,</b></p>	<p>MHorne introduced new WES Principal Scott Tamura – explained importance of articulation between the schools and grade levels and shared goal of strengthening the partnership between WES and WMS – thanked STamura for coming to meeting and for already working</p>	

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<p><b>Principal</b></p> <p><b>b. Introductions &amp; Update</b></p> <p><b>c. Honoka’a High School– Marcie McClelland, Principal</b></p> <p><b>d. Introductions &amp; Update</b></p>	<p>closely with WMS day to day.</p> <p>STamura briefly described his educational CV – Keaukaha/Hilo, Kahakai Elementary/Kona, ACE and last 4 years at Kealakehe. Said he had already met with Matt – off to a good start – appreciates the work that a group such as LAP (all volunteers) does and wants to work with WMS and LAP and will try to attend LAP meetings. Important to “strengthen the continuum” – they are all our kids – and nothing happens in isolation. Wants to be a team player.</p> <p>Saw on the agenda that WMS LAP is planning a Martin Luther King, Jr. Cleanup Day and he will try to get his school to join in on this.</p> <p>Lori Bergin, who is a WMS parent and has been a WES teacher for many years said WES faculty and staff are “very excited to have positive changes at their school” – welcoming STamura.</p> <p>MMcClelland did not attend.</p>	<p>Bob Lindsey and LAP members welcomed STamura, thanked him for attending and said we are also committed to working together as a team.</p>
<p><b>4. Ho’okako’o Update - Dr. Megan McCorrison</b></p> <p><b>a. Recent News from the HC Board</b></p> <ul style="list-style-type: none"> <li>• <b>Progress Update on Strategic Plan</b></li> <li>• <b>LAP Member Nomination &amp; Board Member Recommendation</b></li> </ul> <p><b>b. Introduction of New HC Development Director– David Gibson</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion about Development and Fundraising</b></li> </ul>	<p>MMcCorrison said she and Board member Guy Kaulukukui were very happy to introduce HC’s new Development Director David Gibson to WMS faculty and staff earlier that day, and now to LAP.</p> <p>DGibson briefly recapped HC’s decision to add a Development Director – saying it was one of the outcomes of their 2012 Strategic Planning; never had a DD before so new ground for HC and excited to be here. Came from HPU – briefly explained his background working with kids in Kalihi doing outreach, after school programming, drug-gang-pregnancy prevention programs. Then got involved in fundraising – thinking that it was important for a “program person” to learn about fundraising from the grassroots up. As a fundraiser, he understands the responsibility he has to the kids and families as well as the funders.</p> <p>Stayed in development – did fundraising for the major new visitor center at the Arizona Memorial – worked with many national funders and consultants – a great learning experience. Then to Damien – “back to Kalihi” where he was Dir. Of Advancement. HC had retained a search firm and they approached him; “Had to think about it” but “it feels good to be back talking about what’s good for kids.” Said the communities where the three HC schools are based “need us” – acknowledged having a lot to learn about all three schools – “will get educated” by the Principals and faculty-staff at the schools.”</p> <p>Asked for our help – “teach me – tell me your</p>	<p><a href="mailto:dgibson@hookakoo.org">dgibson@hookakoo.org</a></p>

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<p><b>5. Accreditation Update – Nau’i Murphy &amp; Matt Horne, Accreditation Steering Committee</b></p> <p><b>a. LAP Involvement in Nov. 13 Pre-Visit –</b></p>	<p>stories” – also welcomes help with identifying potential funding sources. Has asked the HC Board to help with this too. Said the HC Board has recognized they need to diversify the strengths of the board - they are looking to recruit board members with fundraising experience or ties that will help with fundraising. “Lots of what will happen is building relationships.” Said this takes time and we have to get the messages out there about what we are doing, our achievements- demonstrate the value of our school. “Looking for like minded” people. Will begin with “low hanging fruit” – foundations and individuals.</p> <p>Needs our input. Said there are 4 entities on his radar – 3 schools and HC.</p> <p>MHorne talked briefly about LAP’s and the school’s role in helping DGibson – we have our budget, our Accreditation Self-Study and soon our Action Plans, and also our “Wish List” – we will have to prioritize these.</p> <p>DGibson talked about the need to establish “a brand” for the HC schools and HC – what sets up apart. Recognizes that some of this is very quantitative and so not so – ie, safety, enrichment programs offered – these are intangibles. Will work with us on how we talk about our achievements.</p> <p>Re: LAP’s recommendation to HC Board of Dr. Ken Fischer as the Waimea representative on the HC Board – GKaulukukui explained that this has been deferred – the Board’s primary concern now is securing the Memorandum of Agreement (MOA) with Kamehameha Schools and KS is very clear they want to see HC moving forward with its own fundraising. This is a significant shift for HC Board – from Advocacy to Fundraising. Don’t want to appoint a new board member right now that might send mixed signals – but as soon as the MOA is signed, Board Chair Pauline Lo Bailey will talk again with Dr. Fischer.</p> <p>GKaulukukui reiterated that this is a big shift in direction for HC – from “educators” to “fundraisers” and the Board is committed to doing this – and are excited to have DGibson helping to lead this new direction.</p> <p>Brief recap of Accreditation status – inviting LAP to 11/13/13 pre-visit briefing and lunch with Chair of the Visiting Committee.</p>	<p>Bob Lindsey confirmed he will attend 11/13.</p>
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<p>Lunch meeting with Visiting Chair, Steve Shiraki in Mala'ai School Garden from 11am – 1pm (please RSVP to Patti Cook)</p> <p><b>b. LAP &amp; School-Community Day of Service in Preparation for Accreditation Visit</b> – Campus beautification scheduled for Martin Luther King Jr. Day, Jan. 20 from 8am – 1pm</p>	<p>Brief discussion – all reconfirmed LAP is willing to organize this and will host lunch for participants.</p>	
<p><b>6. Connecting for Success Grant Update: Recruiting Mentors – Lori Ching</b></p>	<p>LCing briefly recapped status of this grant project – they have now identified 42 students and are meeting with them, their parents and their teachers – to develop and Individual Learning Plan (ILP) for each student. Also planning for and beginning to recruit mentors for each of the students – developing an orientation program. Anticipate kicking off this mentoring program with a meeting on Dec. 3, 2013. Will have more about this to report.</p> <p>If any members of LAP are interested in serving as a student mentor or know of someone who would be interested in this, please let Lori or MHorne know.</p> <p>Question asked about what criteria was used to identify targeted students. This was spelled out in the grant itself – using the DOE Early Warning System (EWS) – based on students are seem to be “off track” – based on grades, attendance and behavior. WMS also took into consideration HSA and Star Assessments – to identify the “most needy” – academically and behaviorally. (This will not be said in public.) Family permission is required for a student to participate. Said one of the key issues the grant funder initiated this program is high school dropout prevention – so we are starting early on this. VP Amy Kendziorski and Pat Rice will be attending a national dropout prevention conference in a few weeks in Atlanta – this is “mandatory” for the grant and funded by it.</p> <p>Question asked about commitment required to become a mentor. Answer – meeting with student on campus at least once a month – could be before or after school; difficult to pull out students during the academic day but could be during lunch recess too.</p>	

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<p><b>7. LAP In-House – Nov. 18, 11:45-6:00 – Bob Lindsey &amp; Matt Horne</b></p> <p><b>8. Coming Events – Patti Cook</b></p> <ul style="list-style-type: none"> <li>a. Weekly <b>Student Farm Stand</b> – Wednesdays, 1:15-2:45 p.m. thru Dec. 4</li> <li>b. Weekly <b>‘Ka ‘Ike Kupuna’ Classes</b> to Perpetuate Unique-To-Waimea ‘Olelo, phrases and place names – Wednesdays, 4:30-5:45 p.m. thru Nov. 13 at Pukalani Stables</li> <li>c. 2nd WMS <b>‘OhanaMakahiki Fest</b> – Thurs., Nov. 14 – late afternoon – Free</li> <li>d. <b>K(Arts) Grand Finale</b> – 5:30 p.m., Wed., Nov. 20 – Kahilu Theatre – Free</li> <li>e. <b>Student-Led Family Conferences</b> <ul style="list-style-type: none"> <li>i. Tues., Nov. 26 – Noon – 6 p.m.</li> <li>ii. Wed., Nov. 27 – 7 a.m. – 1 p.m.</li> </ul> </li> <li>f. <b>Thanksgiving Imu Fundraiser</b> – 8th Grade East Coast Travelers – 11/27</li> </ul> <p><b>9. Concluding Remarks and Next Steps –Bob Lindsey</b></p>	<p>Re: Students selected – a majority are in 6<sup>th</sup> grade; there’s a smaller cohort of 7<sup>th</sup> and 8<sup>th</sup> graders.</p> <p>Parent DGomez described a program he recently attended a training for called “Boys To Men” – a mentoring program which focused on middle school boys with a high success rate. He will talk more w/ Lori about this.</p> <p>MHorne recapped the plan and will email schedule to all.</p> <p>PCook briefly recapped and invited all to participate in these various events.</p> <p>Bob thanked all for attending.</p>	<p>Note: The Thanksgiving imu and pie sale has been cancelled.</p> <p><b>Future Meetings: Mondays as follows: 11/18/13, 1/13, 2/24, 3/31, 4/28, 5/19/14.</b></p>
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Submitted By:	Patti Cook	Date Submitted:	11-18-13
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