Sullivan Boardroom, Punahou School – 1601 Punahou St., Honolulu, Hawaii 96822

Members Present: Keith Vieira, Pauline Bailey, Ray Soon, Mitch D'Olier, Don Young, Robert Witt, Guy Kaulukukui

AGENDA	DISCUSSION	DECISION MAKING	ACTION
I. Welcome	The meeting was called to order at 12:06 p.m.		
II. Minutes		Moved and seconded to approve the minutes from the January 12, 2012 and January 27, 2012 meeting minutes (M. D'Olier/P.Bailey)	Motion carries with a unanimous vote.
III. HC Strategic Plan (M.McCorriston)	 M. McCorriston (MM) would like to revisit the Strategic Plan to take a closer look, discuss and follow-up on the changes that include: Board's role and composition Local School Board (LSB) Discussion of possibly including 6 members, including school community representatives Suggestion: 3-4 members from the board on each LSB, 1-3 local community members Suggestion to research governance models for multiple schools as evidenced in national examples (to be discussed further at the next board meeting) 		

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IV. Waimea Middle School Transition (M.McCorriston)	Lydia Trinidad (Principal at Kualapu`u School) accepted the role of Interim Principal at Waimea Middle School as a professional learning and development opportunity.	
	Katina Soares, Vice Principal will sit as acting principal at Kualapu`u during this time.	
Community Concerns	 Some of the communities concerns include: Increase HC board presence and involvement in Waimea Improve lines of communication with HC Offer our school communities a better understanding of what role the board plays in governing its three HC schools Allow community representation on the Board Explore de-chartering from Ho`okāko`o Corporation 	
Identifying Roles	 Role of the LAP (and advisory capacity to the board); composition of the LAP and the importance of community representation Role of the Principal – line of communication, generally from board, to ED, to principal, school (vice versa) Board and corporate staff –mechanism in engaging with the community; communicating strategic plan and the direction that HC is headed in for the next 5 years 	

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Focus: Areas to Revisit	 Vision of the school Identifying educational programs that matter to the school and community Survey: Community Feedback – Identifying Key Characteristics in a Principal [to assist with the Principal Selection] Survey did not get executed; requesting the school to work on completing Driving the budget and moving into the future Improving Evaluation Tool – Teacher & Principal Evaluations Identifying Growth Model Developing the channels of communication Information Gap; Concern of communication not getting down to the school level
V. Update from Acting Principal Lydia Trinidad for Waimea Middle School (L. Trinidad)	L. Trinidad offered insight as to the climate of the school: • WMS staff is focused when it comes to school-focused activities, HSA, accreditation (did not involve her in the political aspects) • L. Trinidad provided ideas as far as AYP, tutoring (being more strategic)

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	 WMS community/faculty/staff were not clear on what was expected from HC Community/School Involvement in the Principal Selection Process needs to be determined Suggestion: HC to work with new principal to fulfill the expectations of HC and the strategic plan 		
VI. Executive Session	The board went into executive session to discuss the following:		
	Personnel Matters		
VII. Adjourn/Close	The meeting was adjourned at 2:02 p.m.	The next tentative HC Board Meeting is scheduled for Thursday, May 10, 2012.	